



SECTION A

**Teacher Fee Refund Scheme Applicant  
Declaration**



*(THIS COMPLETED FORM MUST BE UPLOADED AT THE END OF YOUR SUBMISSION)*

**I confirm** that the information submitted online on teacherfeerefund.clareed.ie is accurate, complete and correct.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**FORM OF UNDERTAKING**

WHEREAS I the undersigned am pursuing/have pursued a course of education covering a term of \_\_\_\_\_ years leading to \_\_\_\_\_ as certified by me at Section 4, Section 5 and Section 8 above AND WHEREAS the Minister for Education may accept said course of education as being relevant to my employment in the education sector and the Minister for Education agrees to make a payment to me towards the cost of fees paid by me for said course and that I shall have furnished to the Minister for Education a written statement from the institution concerned certifying that during the relevant academic year or other course period concerned my attendance at or participation in said course of education was satisfactory and that I underwent all relevant examinations and prescribed tests NOW, in consideration of the premises, I hereby undertake that should I leave the education sector before completing therein one year's teaching service in respect of each academic year or corresponding period of said course for which a refund of fees shall have been made to me, such academic years or course periods not to reckon as service in this context, I will repay to the Minister for Education such sum as shall be the amount of the fees in respect of which I shall not have completed a full year or years of service as the case may be as herein before provided. I will also repay to the Minister for Education any sum paid to me under this scheme should it be found that the information provided by me is materially in error.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**DECLARATION REGARDING TAX AFFAIRS**

Applicants for all grants from State and public authorities are required to confirm that their tax affairs are in order. Accordingly, applicants for fee refunds in excess of €600 (in a calendar year) should complete the declaration hereunder and upload as part of their application.

**DECLARATION**

I wish to confirm that, to the best of my knowledge, my tax affairs are in order. I also confirm that should I benefit from tax relief on my course fees under Section 21 of the Finance Act 2000, I will indicate this amount under Section 7(iii) and Section 7(iv) of my online application.

My teacher payroll number is: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_